Library Services and Technology (LIB)

Prerequisites for courses in this department are not automatically waived for College Guest students or students with a bachelor's degree or higher from a U.S. institution.

LIB 1000 Introduction to the College Library and Information Resources ............................................. 1 Credit Hour
English/ESL Placement: Placement into ENG 1055 or higher (or placement into ESL 1011 or higher for students taking the ESL sequence of courses.)
This course is an introduction to services and resources provided by college libraries. This course will explore fundamental techniques of effective library use and basic research skills necessary for college readiness. BILLABLE CONTACT HOURS: 1

LIB 1100 Information Research Methods ........2 Credit Hours
English/ESL Placement: Placement into ENG 1510 or ESL 2520.
This course will provide students with the ability to find, evaluate and use information effectively, an ability that is not only vital to academic success but is also an important life skill. This course examines the organization of information, the research process, effective search strategies, evaluation of information, and the ethical use of information. Students will apply skills in these areas by conducting research on a variety of subjects. BILLABLE CONTACT HOURS: 2

LIB 1150 Introduction to Library Services ...........3 Credit Hours
English/ESL Placement: Placement into ENG 1510 or ESL 2520.
Pre- or Corequisite: LIB 1100 (Recommended)
This course will provide students with an understanding of the mission and roles of libraries including the ethics, values, and governance of libraries, and a basic knowledge of the functions of all positions and departments in a library. BILLABLE CONTACT HOURS: 3

LIB 1200 Introduction to Media Technology ..........3 Credit Hours Equivalent: AVM 1010
English/ESL Placement: Placement into ENG 1510 or ESL 2520.
This course enables students to obtain technological knowledge necessary for library work. It addresses important vocabulary, concepts and skills relating to technologies used in libraries today and to the role of libraries in providing patrons access to and assistance in using technology. BILLABLE CONTACT HOURS: 3

LIB 2000 Collection Management ...................3 Credit Hours
English/ESL Placement: Placement into ENG 1510 or ESL 2520.
This course introduces students to basic technical services functions as they relate to ordering, receiving and accounting procedures for a variety of materials (e.g. books, films, serials, software). Some of the topics include vendor/library relations, library budgets, serials control, and basic MARC format/tagging. BILLABLE CONTACT HOURS: 3

LIB 2100 Library Cataloging ............................3 Credit Hours
English/ESL Placement: Placement into ENG 1510 or ESL 2520.
This course introduces cataloging books and serials in an online environment. The Dewey Decimal and Library of Congress classification systems, subject analysis, MARC tagging, Anglo-American Cataloging Rules and Resource Description and Access are also covered. It is strongly recommended that this course be taken only after completing at least one other LIB course or having prior work experience in a library. BILLABLE CONTACT HOURS: 3