

Medical Assisting (MDA.AAS)

Associate in Applied Science

Health Sciences

Highland Lakes Campus

Students may expand on their Medical Assisting Certificate (MDA.CT) credential by further completion of required supportive courses for an Associate in Applied Science degree (MDA.AAS.) The associate degree provides an opportunity for progression in related health care careers and degrees beyond the associate degree level.

A mandatory Medical Assisting orientation (current within two years) is required of all students entering any Medical Assisting program. Additionally, a criminal history check will be conducted on all students prior to the start of the program, at the student's expense.

1. Conviction of a felony or conviction of any attempt to commit a felony within the 15 years immediately preceding the date of the criminal history check; or
2. Conviction of a misdemeanor within the 10 years immediately preceding the criminal history check, and/or a positive drug screen will preclude eligibility for admission.

For details contact (248) 942-3069 or refer to the OCC website: www.oaklandcc.edu/health/medical-assisting (<https://www.oaklandcc.edu/health/medical-assisting/>).

Selection into the Practicum portion of the Medical Assisting program is done at the point of placement through an application process. Details are provided in the Medical Assisting Student Handbook. Selected students will be notified prior to placement.

In order to be eligible for Practicum placement students must also obtain the following:

- A grade of a "C" (2.0) or better in all major program requirements.
- A current CPR card at health care provider or professional provider level.
- A current First Aid card.
- A current health history and physical exam with appropriate immunization documentation.
- A negative drug screen test immediately prior to the start of practicum courses.
- Application for Practicum placement is due the semester prior to Practicum. Selected students will be notified prior to placement.

The policies and regulations regarding progression and retention in all Medical Assisting Programs, as well as certification requirements, are outlined in the Medical Assisting Student Handbook which is provided to each student attending the mandatory orientation.

Program Webpage - Click Here (<https://www.oaklandcc.edu/health/medical-assisting/default.aspx>)

Program Plan Example Full Time - Click Here (<https://www.oaklandcc.edu/programs/plans/2021/M/mda.aas.2021ft.pdf>)

Program Plan Example Part Time - Click Here (<https://www.oaklandcc.edu/programs/plans/2021/M/mda.aas.2021pt.pdf>)

Program Outcomes – Click Here (<https://www.oaklandcc.edu/programs/outcomes/MDA.AAS.ProgramOutcomes.pdf>)

Code	Title	Credit Hours
Major Requirements		
MDA 1051	Medical Assisting-Administrative Procedures	4
MDA 1053	Medical Office Software Applications	1
MDA 1103	Medical Terminology	3
MDA 1130	Medical Assisting Clinical Skills	3
MDA 1140	Medical Assisting Clinical Procedures	4
MDA 1170	Medical Assisting Laboratory Procedures	3
MDA 1250	Phlebotomy	1
MDA 1350	Medical Law and Ethics	3
MDA 1461	Medical Assisting Practicum I	3
MDA 2010	Medical Office Medications	3
MDA 2380	Medical Office Insurance Coding and Billing	4
MDA 2383	Medical Office Insurance Coding and Billing Applications	1
MDA 2460	Medical Assisting Practicum II	3
MDA 2560	Medical Assisting Seminar	4
Required Supportive Courses		
ACC 1500	Accounting for the Small Business Owner	3
BIO 1570 ¹	Microbiology of Health and Disease	3
ENG 1510 or ENG 1510E	Composition I Enhanced	3-4 4
Select one of the following BIO options:		3-8
BIO 1600	Human Structure and Function	3
or BIO 2630 & BIO 2640	Human Anatomy and Physiology I and Human Anatomy and Physiology II	8
Select one of the following CIS courses:		1-4
CIS 1000 or CIS 1050	Computer Literacy Personal Computer Productivity Tools	1 4

Select one of the following COM courses: 3

COM 1290 ¹	Interpersonal Communication	3
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or

COM 1600 ¹	Fundamentals of Speech	3
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Select one of the following PSY courses: 3

PSY 2510 ¹	Introduction to Psychology	3
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or

PSY 2630 ¹	Psychology of Organizational Behavior	3
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Recommended Electives

PER 2540	Medical First Responder/First Responder	4
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POL 1510	American Government	3
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Total Credit Hours for Program-Related Courses		59-67
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General Education Requirements

Communication / English (3-credits)

Satisfied

Fine Arts / Humanities (3-credits) 3

Complete 3 credits from Fine Arts/Humanities courses listed in the General Education Distribution List (<http://catalog.oaklandcc.edu/graduation-requirements/general-education-distribution/#fine-arts-humanities>)

Mathematics / Science (3-credits)

Satisfied

Social Science (3-credits)

Satisfied

Written Communication (3-credits)

Satisfied

Total Credit Hours		62-71
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¹ Course may be used to meet General Education requirements.

A minimum cumulative 2.00 grade point average (GPA) overall is required for graduation.